



PASTORAL CARE

General aims and objectives:

- To reinforce the ethos and aims of the school.
- Pastoral care should be seen as an integral part of the curriculum, so that a communication system can be set in place, which allows all pupils to develop to their full potential, both academically and personally.
- We aim to respond to the needs of the pupils and their parents / guardians by creating an environment in which all pupils feel happy and confident. During their school career we hope to encourage the pupils to become increasingly responsible for their own well-being.

Aims:

- To enable all pupils to develop appropriate skills, knowledge and attitudes to prepare them for the rapidly changing world and to allow them to achieve their true potential.
- To encourage all pupils to become increasingly responsible for their own learning, health, personal and social development.
- To produce an atmosphere in which the pupils are confident that they are well-known, safe, valued and respected.
- To promote and maintain good behaviour, both within the tutor group and the school as a whole, based on mutual respect.
- To ensure that the physical and mental health and emotional well-being of all pupils, including boarders, is monitored and promoted.
- To offer sympathetic and effective guidance.
- To contribute towards strengthening links between home and school.

The Pastoral System

The pastoral system within the school is based around form tutors who, in Years 7-9, are responsible for their tutor groups on a yearly basis. In Years 10 and 11 the tutor usually remains with the group for the whole two years. The Sixth Form Academic tutorial system allows for regular 1:1 tutorials and, where possible, students remain with the same tutor for two years in preparation for UCAS and job references. All tutors are responsible for daily administration and communication with the form as well as offering support and advice when required, to enable everyone to achieve their very best, both academically and socially.

Heads of Year meet regularly with their tutors. The Deputy Heads Pastoral meet regularly with the Heads of Year to give advice and support. The Head of Sixth Form meets regularly with the Assistant Head of Sixth Form and the Sixth Form Tutor team. Regular Pastoral Meetings, open to all staff, are held to discuss the pupils' needs and to address any academic, personal or social problems that may arise. Meetings to discuss SEND pupils are held regularly and will also address pastoral needs alongside learning and academic needs.

The PSHCE (life skills) programme is delivered in specific lessons and addresses many of the issues that cause concern to the developing adolescent: friendships and anti-bullying strategies, sex education, drugs education and attitudes to food and eating, as well as study skills to help develop independent learners. The programme is reviewed regularly.

In Year 7 the emphasis initially is on integration into the senior school, allowing an easy transfer from a smaller junior department or school. Pupils have an afternoon in school the day before the autumn term starts so that they can meet as a form with their tutors and their pupil mentors. This enables them to carry out some of the initial administrative tasks and allows the group to feel more established. Older students mentor each Year 7 form during the first term. We hope to encourage good social and work practices within the early part of the school.

The Head of Transition acts as a link with primary feeder schools, establishing and pin pointing any possible health or learning problems. Liaison is then established, if necessary, with outside agencies in order to address the problem.

In Years 7, 8 and 9 the tutors provide care and support to their students. Fundraising, drama and sporting activities, as well as planning assemblies and discussing School Forum agendas, allow forms to pool their resources and work with their tutors to create a bond.

Year 9 pupils make decisions about their GCSE option choices, which may well be determined by career aspirations. We hope to offer a balanced approach, so that the pupils feel supported, able to make rational decisions in a calm environment and arrive at a choice that allows them to do their best.

In Year 10 students embark on their GCSE options and remain with their tutors for two years. This enables tutors to support the individual in the best way possible, both in their academic studies and in making the necessary choices regarding their future. In the Life Skills programme a greater emphasis is placed on addressing the social and moral issues which confront young people in the wider community; careers advice and work experience is encouraged and is viewed as an important element in Years 10 & 11.

Years 7-11 elect a Form Captain and Deputy each term; they are given the opportunity to take on certain responsibilities, to display initiative and to show that they are reliable and can be trusted. They should lead by example, support their form tutor and serve as a link between their form and their Head of Year.

The School Forum meets twice per half term to discuss any matters that have been raised by students at Luckley House. The meetings are chaired by the Head Student and other members of the Senior Prefect team and attended by elected representatives from each form. In addition, the Deputy Head and a representative from both the Bursary and the Catering department will be present. Each form's School Forum Representative and the Deputy can attend.

In the Sixth Form the groups are smaller and remain with the tutor for the duration of the course. Students are helped and supported in their academic studies and with their applications for universities or employment and with references. The pastoral system allows the students to consider the demands of higher education and a more independent life, including home study arrangements in the spring term onwards for Year 13. The Enrichment Programme is supported by continued links with the careers service. There are additional opportunities for the students to develop their leadership skills through the prefect system, the House structure, their involvement in drama and sports with the younger pupils and assisting with extra-curricular activities. Activities embarked on by members of the Sixth Form, such as Young Enterprise, Duke of Edinburgh Award Scheme, EPQ and organising social events for younger pupils encourages the development of many personal qualities that will benefit them in the future. In September 2019 Phase 1 will be completed in the Sixth Form Centre. This includes four additional Sixth Form classrooms in the centre and a new communal area. Phase 2 will

begin in 2020. The complete revamp of the Sixth Form Centre will give the Sixth Form a much more unique feel as well as a more bespoke space for the students to study in. This is in place to offer the students more support and help during testing times within their school career.

The pastoral system throughout the school offers support and care for all students, encouraging the development of strategies which enable them to become more independent and fulfil their potential. Disciplinary issues are dealt with initially by form tutors, Heads of Year and subsequently by the Deputy Head Pastoral, if required. Parents are kept informed of the strategies the pupils embark upon so that they are able to offer appropriate support from home. Parents are also encouraged to seek advice and support from school in coping with their children.

The school also has a nurse available, enabling pupils to readily talk to an adult who is not a teacher. In the case of pupils who need more support, the school nurse is able to refer to ARC or the school counsellor.